

DEVIZES & DISTRICT U3A

Minutes of the Committee Meeting in The Nursteed Centre, Devizes
10am Thursday 8th February 2018

Present: Sue Tovey, Jim Underwood, Jeannette Smith, Jane Bull, Catharine Sharples, Pete Franks, Lena Mullins, Phil Sharman, Derek Henry, Jan Campbell, Francis Wright, John Weller, Diana Tighe, Ken Ross

Apologies: Felicity Cole

1.	<u>MINUTES OF PREVIOUS MEETING - MATTERS ARISING:</u>	
	<ul style="list-style-type: none"> • The December minutes were unanimously approved and signed. • Matters arising – none 	
2.	<u>CHAIRMAN:</u>	
	<p>a. Third Age Trust EGM. To be held on 21st March in Birmingham. There are three special resolutions to be voted on – objects of the trust, articles of association and changes to the dissolution clause – and one ordinary resolution – appointment of auditors. These were discussed and it was agreed to vote yes on all four. ST will register and vote by proxy.</p> <p>b. Crown Centre update.</p> <p style="padding-left: 20px;">i. It is almost certain that it will close by September.</p> <p style="padding-left: 20px;">ii. Alternative venues were discussed. ST will book the Cheese Hall for 4th Friday coffee mornings if possible and let the committee know. ST will email GLs advising them of possible alternative venues and asking for decisions to be made by 8th March to be included in the next newsletter.</p> <p style="padding-left: 20px;">iii. Storage. The Nursteed Centre have facilities for storage of archive material - Accounts (must be kept for 7 years) and U3A archive material. Scanning was mentioned and ST will ask TAT for advice in light of JW's comment that there are questions over the longevity of DVDs etc. This may be academic as there is available storage in a cupboard and the attic at the Nursteed Centre. Equipment will be reviewed by ST, JW, KR and DH. JW will source a larger cupboard to be used at The Nursteed Centre. JB will email the new leaders of the Sketching Group as they have equipment at the Crown Centre. PS will put details of the move in the April newsletter. GLs are responsible for telling the Crown Centre when they are moving. JB will suggest car sharing as parking at The Nursteed Centre is limited. ST will tell the Crown Centre when all coffee mornings and stored items have been moved. CS will ensure that the books will be donated to the Lions (ST or DH will ask Tony Scorer of Lions), surgeries, etc.</p> <p>c. Workshop on 13th March. FW, JB and ST are attending. Anyone else?</p> <p>d. Devizes Treatment Centre visits. 22 attended on Monday 5th February - interesting and good food! Two more sessions arranged. ST will mention this in the newsletter.</p>	<p style="text-align: right;">ST</p> <p style="text-align: right;">ST ST</p> <p style="text-align: right;">ST</p> <p style="text-align: right;">ST, JW, KR, DH JW JB PS</p> <p style="text-align: right;">JB/GLs ST</p> <p style="text-align: right;">CS ST, DH</p> <p style="text-align: right;">ST</p>
3.	<u>SECRETARY</u>	
	<ul style="list-style-type: none"> • National Mailings are now on the TAT website but hard to find and access. Need to tick Remember Me and allow all blocked content. • AGM preparation. AGM will consist only of the business and a talk by JW on the Kennet and Avon Canal so no group displays. • ST or Terence will take the Red Bag to the monthly meeting on 27th Feb. 	ST/TT
4.	<u>TREASURER:</u>	
	<ul style="list-style-type: none"> • Finances are on target. Although the subscription is lower we have more members and no longer print membership cards so income is up slightly. • JW will send FW Gift Aid figures. • All – please submit any invoices. 	<p>JW</p> <p>All</p>

5.	<u>MEMBERSHIP SECRETARY:</u>	
	<ul style="list-style-type: none"> • 667 paid-up members. • Attendance at coffee mornings – January 53 • Attendance at talks – 63 in January (Regency Bath) 	
6	<u>SPEAKERS' SECRETARY</u>	
	<ul style="list-style-type: none"> • ST has asked Martin to put out another row of chairs at monthly meetings • More detail of the content of talks needed to encourage attendance. • It has been suggested that someone could do a summary of the talk to put on the website. ST to ask at next monthly meeting. 	JU ST
7.	<u>WEBMASTER:</u>	
	<ul style="list-style-type: none"> • At the last meeting DH was asked to highlight the monthly talks on the home page with a link to a summary of the talk but no information has been forthcoming. He will add summaries that he is given. 	??
8.	<u>EQUIPMENT OFFICER:</u>	
	<ul style="list-style-type: none"> • KR has a record of who uses what and how often. This will help with the decision as to what equipment is to be kept by ST, JW, KR and DH. 	ST, JW, KR, DH
9.	<u>NEWSLETTER EDITOR:</u>	
	<ul style="list-style-type: none"> • The newsletter preparation ticks along nicely. • CS to provide AGM details. • A quarterly newsletter was discussed but would not be up-to-date as some GLs won't have the information for their meetings far enough in advance. • JW has reduced the cost of postage by 2 pence per newsletter by printing bar codes which are used by the Post Office. 	CS
10.	<u>GROUP LEADERS' CO-ORDINATOR:</u>	
	<ul style="list-style-type: none"> • JB reported that the proposed Creative Writing group is on hold for now and Sketching has two new leaders. • The next Group Leaders' meeting is on Tuesday 3rd April 2018 at 2.30pm at the Wyvern Club. JW will do a brief talk on the GDPR – "Looking after your members' details". • Members' access to their own data is detailed on the email when they join but should also be on paper communications. 	JW JW, JS
11.	<u>FIRST AID CO-ORDINATOR AND MUSEUM LIAISON OFFICER:</u>	
	<ul style="list-style-type: none"> • St John's informed LM recently that they are not now doing community training in Wiltshire. LM to get details from Wiltshire First Aid in Calne. ST to get details from Bob Martin (used by North Wilts Golf Club). • Self-defence course – it was agreed LM to ask Nick and Diane Lowe to provide a 90 minute course in early May or June. Cost will be £130 + hire of The Wyvern (£50 +£20 for kitchen). It was agreed to partly subsidise this, charging members £5 each. 	LM ST LM
12.	<u>NETWORK MATTERS: South West Region</u>	
	<ul style="list-style-type: none"> • Nothing to report. 	
13	<u>A.O.B:</u>	
	<ul style="list-style-type: none"> • LM suggested a talk on advice for health. It was agreed to investigate a talk on "Health for the over 60s" • ST asked if there is an age limit for joining groups, she will contact TAT 	LM ST

Meeting closed at 12.40pm. Next meeting Friday 6th April 2018 at The Nursted Centre.

Signed _____ Date _____